



Republic of the Philippines
Professional Regulation Commission
Manila



Resolution No. 1773
Series of 2024

EXTENSION ON THE ACCEPTANCE OF CPD UNDERTAKING FOR THE RENEWAL OF PROFESSIONAL IDENTIFICATION CARD UNTIL 31 DECEMBER 2024

WHEREAS, the Professional Regulation Commission (Commission) is mandated under Republic Act (R.A.) No. 8981, or the “PRC Modernization Act of 2000”, to perform any and all acts, enter into contracts, make such rules and regulations and issue orders and other administrative issuances as may be necessary in the execution and implementation of its functions and the improvement of its services;

WHEREAS, Section 10, Article III of R.A. No. 10912, or the “Continuing Professional Development Act of 2016”, provides that the Continuing Professional Development (CPD) is made as a mandatory requirement in the renewal of the Professional Identification Cards (PICs) of all registered and licensed professionals under the regulation of the Commission;

WHEREAS, due to the Corona Virus Disease 2019 (COVID-19) crisis, the President issued Proclamation No. 922 (s. 2020) declaring a State of Public Health Emergency throughout the Philippines, and Proclamation No. 1218 (s. 2021) further extending the Period of a State of Calamity throughout the Philippines due to COVID-19 declared under Proclamation No. 1021 (s. 2020) until 12 September 2022, unless earlier lifted or extended as circumstances may warrant;

WHEREAS, to ease the process of PIC renewals, the Commission during the initial implementation of R.A. No. 10912 started to accept the *Undertaking* of professionals who failed to comply with the CPD requirement by requiring them “to submit the balance of xxx CPD credit units in addition to the xxx required CPD units (or a total of xxx units) in the next renewal of the PIC”;

WHEREAS, in view of the continued threats of COVID-19 that may still hamper compliance with the CPD requirements, the Commission issued Resolution No. 1577 (s. 2022) extending the acceptance of the CPD *Undertaking* for the renewal of PIC until 31 December 2023;

WHEREAS, President Ferdinand R. Marcos, Jr. issued Proclamation No. 297 (s. 2023) lifting the State of Public Health Emergency throughout the Philippines due to COVID-19;

WHEREAS, the same Proclamation states that all agencies are enjoined to ensure that their policies, rules and regulations shall take into consideration the lifting of the State of Public Health Emergency, and to amend existing ones, or promulgate new issuances, as may be appropriate;

WHEREAS, in compliance with the said Proclamation and to provide for a transition period for the compliance of the CPD requirement, the Commission issued Memorandum Order No. 98 (s. 2023);

WHEREAS, in the implementation of Memorandum Order No. 98 (s. 2023), the Commission received issues and concerns from professionals without CPD compliance on the renewal of their PICs; and

PROFESSIONAL REGULATION COMMISSION

Resolution No. 1773 (s. 2024)

Extension on the Acceptance of CPD Undertaking for the Renewal of Professional Identification Card until 31 December 2024

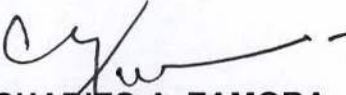
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WHEREAS, in order to address the concerns raised by professionals who have difficulty with the required CPD credit units in the renewal of their PICs, the Commission finds it necessary to extend the acceptance of the CPD *Undertaking*.

NOW THEREFORE, the Commission **RESOLVES**, as it is hereby **RESOLVED**, to extend the acceptance of the CPD *Undertaking* until 31 December 2024. Attached hereof as **Annex "A"** is the *Application for Renewal of Professional Identification Card (PIC)*.

This Resolution shall take effect immediately upon approval.

Done this 12th day of February, 2024 in the City of Manila.


CHARITO A. ZAMORA
Chairperson


JOSE Y. CUETO, JR.
Commissioner


ERWIN M. ENAD
Commissioner

(Photo as required in
online.prc.gov.ph)

Professional Regulation Commission

APPLICATION FOR RENEWAL OF PROFESSIONAL IDENTIFICATION CARD (PIC)

TIME RECEIVED: _____

APPOINTMENT DATE: _____ PLACE: _____ O.R. NO. / DATE: _____ TIME RELEASED: _____

NAME: _____ TEL No./CP No.: _____
Last Name First Name Middle Name

MAIDEN NAME (if married): _____

BIRTHDATE: _____
(mm/dd/yyyy)

CITIZENSHIP: _____ CIVIL STATUS: _____

EMAIL ADDRESS: _____

PERMANENT MAILING ADDRESS: _____

PROFESSION: _____

LICENSE NO.: _____

REGISTRATION DATE: _____
(mm/dd/yyyy)EXPIRATION DATE: _____
(mm/dd/yyyy)

CURRENT EMPLOYER (if employed): _____

 Private
 Government
 Self-employed (pls. check)

OFFICE ADDRESS: _____

CONFORME:

I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto.

SIGNATURE OVER PRINTED NAME

CPD UNDERTAKING:

I hereby undertake to comply with the CPD requirements in the next compliance period.

SIGNATURE OF LICENSEE

Basic Requirements:

1. Proof of system generated signed application form for the renewal of Professional Identification Card (PIC).
2. Certificate of attendance to accredited Continuing Professional Development (CPD) seminars (Annex A) validated through the CPD Accreditation System (CPDAS), otherwise sign CPD Undertaking.
3. Other documents as may be prescribed by the Professional Regulatory Law of the concerned profession i.e. Certificate of Good Standing, Surety Bond for Real Estate.

Additional Requirements:

1. For Overseas Filipino Professionals (OFPs), in lieu of CPD Certificates shall submit any of the following:
 - a. Overseas Employment Certificate (OEC) from Philippine Overseas Employment Administration (POEA);
 - b. Passport and working visa or permit (in a foreign country);
 - c. Contract of Service or Employment Overseas;
 - d. Company Identification Card (foreign company);
 - e. Residence permit/permit to stay in a foreign country; or
 - f. Other credible proof/s of identity or status as OFP
2. A former Filipino professional who has reacquired Philippine citizenship shall submit the following:
 - a. Certificate of Reacquisition/Retention of Philippine Citizenship (CRPC) issued by the Bureau of Immigration (BI); and
 - b. Copy of new Oath Form (Panunumpa ng Propesyonal)
3. For professionals with dual citizenship, shall submit any of the following:
 - a. Proof of Philippine citizenship (i.e. valid Philippine passport);

- b. Oath of Allegiance from Philippine Consulate and Identification Certificate of Philippine Citizenship issued by the Bureau of Immigration; and
- c. Certificate of Retention or Re-acquisition issued by Bureau of Immigration

Requirements for Representative:

1. Non-registered professional - any valid government-issued ID and Special Power of Attorney (SPA) duly executed individually by the applicant.
2. Registered professional - valid Professional Identification Card/e-PIC and authorization letter duly signed by the concerned applicant.

Procedures:

1. Log in using LERIS account online.prc.gov.ph to secure an appointment date and place, and select payment option/channel. If the client opts for the delivery of printed PRC PIC, select shipping button, input shipping details and select payment options.
2. Present the proof of system-generated Application Form for the Renewal of PIC and other documentary requirements to the designated window.
3. Receive the valid PIC and sign on the releasing log sheet.